



CONFERENCE OF THE PARTIES
Ninth session
Milan, 1–12 December 2003

No. 4

DAILY PROGRAMME ¹

Thursday, 4 December 2003

SCHEDULED MEETINGS ²

PLENARY

10 a.m. – 1 p.m.

2nd meeting

Plenary I

1. Review of implementation of commitments and of other provisions of the Convention [*Agenda item 4*]
National communications [*Agenda item 4 (b)*]
 - (i) National communications from Parties included in Annex I to the Convention ([FCCC/SBI/2003/7](#) and Add.1–4; [FCCC/SBSTA/2003/14](#))
2. Report of the Executive Board of the clean development mechanism [*Agenda item 8*] ([FCCC/CP/2003/2](#) and [Add.1](#))

PLENARY

3 p.m. – 6 p.m.

3rd meeting

Plenary I

Continuation of above items as necessary. A meeting of the SBI may follow. Please check the CCTV monitors.

¹ The Daily Programme is also available on the secretariat web site and includes links to the documents listed: <http://unfccc.int/cop9/index.html>

² Please consult the CCTV monitors for any last-minute changes to the schedule.

Participants are kindly requested to keep copies of reference and pre-session documents throughout both weeks in order to reduce paper consumption.

INFORMAL GROUPS OF THE CONVENTION BODIES

Time	Organizer	Title	Venue
10 a.m. – 11.30 a.m.	SBSTA	Contact group on good practice guidance and other information on LULUCF	Naples
11.30 a.m. – 1 p.m.	SBSTA	Contact group on the Third Assessment Report of the Intergovernmental Panel on Climate Change	Venice
3 p.m. – 5 p.m.	SBSTA	Contact group on methodological work under the Convention and the Kyoto Protocol	Naples
5 p.m. – 7 p.m.	SBI	Contact group on the programme budget for the biennium 2004-2005	Genoa
6 p.m. – 7 p.m.	SBSTA	Contact group on the development and transfer of technologies	Florence
7 p.m. – 9 p.m.	SBSTA	Contact group on good practice guidance and other information on LULUCF	Florence
7 p.m. – 9 p.m.	SBI	Contact group on the Special Climate Change Fund	Venice

MEETINGS OF GROUPS OTHER THAN THE CONVENTION BODIES

Time	Organizer	Meeting type	Venue
8 a.m. – 9 a.m.	Alliance of Small Island States	Closed	Turin
8 a.m. – 9 a.m.	African Group	Closed	Genoa
9 a.m. – 10 a.m.	Umbrella Group	Closed	Cagliari
9 a.m. – 10 a.m.	Group of 77 and China	Closed	Plenary II
1 p.m. – 2 p.m.	GRULAC	Closed	Cagliari
1 p.m. – 2 p.m.	Asian Group	Closed	Florence
1 p.m. – 2 p.m.	Least Developed Countries	Closed	Genoa
1 p.m. – 2 p.m.	OPEC	Closed	Parma
2 p.m. – 3 p.m.	Group of 77 and China	Closed	Plenary II

Correction

Yesterday's Daily Programme (page 4) inadvertently referred to one of the meeting organizers as the "Former Eastern European Group" instead of the "Eastern European Group". The secretariat apologizes for any inconvenience or embarrassment caused.

Information on the round-table discussions during the high level segment

The SBI, at its eighteenth session, endorsed the dates of 10 to 11 December 2003 for the high-level segment to be attended by ministers and other heads of delegation. The SBI also recommended that round-table discussions be the mode of exchange during the high level segment.

The Bureau subsequently agreed that three round-table discussions will be convened on the following themes:

- (1) Climate change, adaptation, mitigation and sustainable development*
- (2) Technology, including technology use and development and transfer of technologies*
- (3) Assessment of progress at the national, regional and international levels to fulfil the promise and objective enshrined in the climate change agreements, including the scientific, information, policy and financial aspects.*

The President will call on several colleagues to assist him in co-chairing the round-table discussions:

*Round table 1: H.E. Mr. Tadashi Lomoto, Marshall Islands
H.E. Ms. Yuriko Koike, Japan*

*Round table 2: H.E. Mr. Mohammed Valli Moosa, South Africa
H.E. Ms. Paula Dobriansky, United States of America*

*Round table 3: Sr. Fernando Tudela Abad, Mexico
H.E. Mr. Juergen Trittin, Germany*

The President aims to establish an atmosphere of constructive and interactive dialogue during the round-table discussions. The President will consult with delegations and seek further guidance from the Bureau on the mechanism for managing the round-table discussions.

The schedule for the round-table discussions is as follows:

Round table 1: Wednesday, 10 December 2003, from 3 p.m. to 6 p.m.

Round table 2: Thursday, 11 December 2003, from 10 a.m. to 1 a.m.

Round table 3: Thursday, 11 December 2003, from 3 p.m. to 6 p.m.

Participation is open to all ministers and heads of delegation, and observers may attend.

Further information will be made available in the coming days.

Status report on consideration of agenda items as at 3 December 2003

COP agenda item		Status
2	Organizational matters	
2 (a)	Status of ratification of the Convention and its Kyoto Protocol	Sub-item completed
2 (b)	Adoption of the rules of procedure	President to hold consultations and report to COP 10
2 (c)	Adoption of the agenda	Agenda adopted with items 5, 7 (c) and (d) held in abeyance. President to hold consultations
2 (d)	Election of officers other than the President	Consultations in progress. Election expected next week
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2003/4
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and the SBI
2 (g)	Date and venue of the tenth session of the Conference of the Parties (COP 10)	President to hold consultations

SBSTA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Adopted
2 (b)	Organization of the work of the session	Agreed
2 (c)	Election of officers other than the Chair	Consultations in progress
3	Third Assessment Report of the Intergovernmental Panel on Climate Change	
3 (a)	Scientific, technical and socio-economic aspects of impacts of, and vulnerability and adaptation to, climate change	Contact group, chaired by the Chair of the SBSTA
3 (b)	Scientific, technical and socio-economic aspects of mitigation	
4	Methodological issues	
4 (a)	Review of methodological work under the Convention and the Kyoto Protocol	Contact group, co-chaired by Mr. Jim Penman (United Kingdom of Great Britain and Northern Ireland) and Mr. Brian Challenger (Antigua and Barbuda)
4 (b)	Greenhouse gas inventories	Informal consultations, by Ms. Helen Plume (New Zealand), under way
4 (c)	Land use, land-use change and forestry: definitions and modalities for including afforestation and reforestation activities under Article 12 of the Kyoto Protocol	Contact group, co-chaired by Ms. Thelma Krug (Brazil) and Mr. Karsten Sach (Germany)
4 (d)	Good practice guidance and other information on land use, land-use change and forestry	Contact group, co-chaired by Ms. Margaret Mukahanana-Sangarwe (Zimbabwe) and Mr. Audun Rosland (Norway)
4 (e)	Harvested wood products	
4 (f)	Issues relating to registry systems under Article 7, paragraph 4, of the Kyoto Protocol	Mr. Murray Ward (New Zealand) to conduct informal consultations

5	Development and transfer of technologies	Contact group, co-chaired by Mr. Kishan Kumarsingh (Trinidad and Tobago) and Mr. Terry Carrington (United Kingdom of Great Britain and Northern Ireland)
6	“Good practices” in policies and measures among Parties included in Annex I to the Convention	Informal consultations, conducted by Mr. Greg Terrill (Australia) and Mr. Richard Muyungi (Tanzania), under way
7	Research and systematic observation	Contact group, co-chaired by Mr. Philip Gwage (Uganda) and Ms. Sue Barrell (Australia)
8	Cooperation with relevant international organizations	Informal consultations, conducted by Ms. Marcela Main (Chile) and Mr. Outi Berghall (Finland), under way
9	Other matters	
9 (a)	Issues relating to cleaner or less greenhouse-gas-emitting energy	Informal consultations to be conducted by the SBSTA Chair
9 (b)	Issues relating to the implementation of Article 2, paragraph 3, of the Kyoto Protocol	Informal consultations to be conducted by the SBSTA Chair
9 (c)	Any other matters	Status to be noted in the report of the SBSTA

SBI agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Adopted with sub-items 3 (d) and 7 (a) held in abeyance
2 (b)	Organization of the work of the session	Agreed
2 (c)	Election of officers other than the Chair	Consultations in progress
3	National communications from Parties not included in Annex I to the Convention	
3 (a)	Consideration of the fifth compilation and synthesis of initial national communications	Contact group, chaired by Mr. Sok Appadu (Mauritius)
3 (b)	Work of the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention	
3 (c)	Provision of financial and technical support	
3 (d)	Frequency of submission of second and, where appropriate, third national communications	Sub-item held in abeyance
4	Financial mechanism of the Convention	
4 (a)	Special Climate Change Fund	Contact group, chaired by Mr. Rawleston Moore (Barbados) and Mr. Frode Neergaard (Denmark)
4 (b)	Report of the Global Environment Facility to the Conference of the Parties	Chair to prepare draft conclusions to be recommended for adoption by the COP
4 (c)	Additional guidance to the Global Environment Facility	Informal consultations by Ms. Andrea Alban (Colombia)
5	Capacity-building	Contact group, chaired by Ms. Dechen Tsering (Bhutan)
6	Article 6 of the Convention	Informal consultations by Mr. Markus Nauser (Switzerland)

7	Implementation of Article 4, paragraphs 8 and 9, of the Convention	
7 (a)	Progress on the implementation of Article 4, paragraph 8	Sub-item held in abeyance
7 (b)	Matters relating to the least developed countries	Informal consultations by Mr. Mamadou Honadia (Burkina Faso) and Mr. José Romero (Switzerland)
8	Request from a group of countries of Central Asia and the Caucasus, Albania and the Republic of Moldova regarding their status under the Convention	Chair to continue informal consultations
9	Administrative and financial matters	
9 (a)	Interim financial performance for the biennium 2002–2003	Chair to prepare draft conclusions and a draft decision to be recommended for adoption by the COP
9 (b)	Programme budget for the biennium 2004–2005	Contact group, chaired by Mr. John Ashe (Antigua and Barbuda)
10	Other matters	
10 (a)	Proposal by Croatia on land use, land-use change and forestry	Informal consultations by Mr. Jim Penman (United Kingdom of Great Britain and Northern Ireland)
10 (b)	Special circumstances of Croatia under Article 4, paragraph 6, of the Convention	
10 (c)	Status report on the review of third national communications from Parties included in Annex I to the Convention	SBI took note of the status report
10 (d)	Any other matters – Request by the Republic of Belarus	Chair to prepare draft conclusions

CONTACT INFORMATION

The following members of the UNFCCC secretariat can be reached throughout COP 9 via the Information desk:

Secretary of the COP	Richard Kinley
Coordinator, SBSTA	Dennis Tirpak
Coordinator, SBI	Luis Gomez-Echeverri
Manager, Conference Affairs Services	Marie-Hélène Poncet-Montange
Senior Legal Adviser (elections)	Thomas Markuszewski
Liaison with government delegates and registration; funding for delegations	Horacio Peluffo
Liaison with observer organizations	Barbara Black
Liaison for special events and exhibits	Barbara Black/ Anne Lutz/Bernardo Buechner
Media Coordinator	Axel Wuestenhagen
Conference Spokesperson	Michael Williams
TV/Radio liaison	Alex Saier

SPECIAL ANNOUNCEMENTS

Official press briefings

Bologna, on the first floor of the Fiera Milano, is the assigned press conference room during COP 9. Delegations that wish to hold a press conference for a time slot of 30 minutes are kindly requested to contact the Conference Spokesperson, Michael Williams, on the ground floor in the Media Coordination offices (area C) and on telephone number 335 827 2811.

1.15 p.m. – 1.45 p.m.	COP President and UNFCCC Executive Secretary	Press only**	“Bologna”
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** With Italian-English interpretation

Press briefings for observer organizations

Observer organizations that wish to hold a press briefing may contact Chieko Kobayashi in the NGO Liaison Office on the ground floor, telephone (39-02) 4339 9263.

11 a.m. – 11.30 a.m.	CAN International	Open briefing	“Bologna”
Noon – 1 p.m.	World Bank Carbon Finance Business (with lunch)	Press only	“Bologna”

Today in the Italian Pavilion

The Government of Italy has organized a climate change exhibition and series of events, in English and Italian, just next door to the conference centre in the Italian Pavilion (Padiglione Italia). The exhibit is open to all COP 9 participants and today's events are as follows:

9.30 a.m. – 1 p.m.	The Role and the Strategy of the Regions Against Climate Change (See “International Conference of the Regions” on page 12 for further details.)
2 p.m. – 6 p.m.	The Global and Environmental Challenge: Response and Local Strategies of Milan City

OTHER ANNOUNCEMENTS

Facilities for non-governmental organizations

Offices for the business and industry organizations (BINGOs), environmental groups (ENGOS), indigenous organizations (IPOs) and local non-governmental organizations (local NGOs) are located on the ground floor: Contact persons and telephone numbers for these groups are given below:

BINGOs	Tel.: (039-02) 4339.9273	Jack Whelan
ENGOS	Tel.: (039-02) 4339.9272	Kala Schoeters/Lee Hayes Byron
IPOs	Tel.: (039-02) 4339.9275	Lioba Rossbach
Local NGOs	Tel.: (039-02) 4339.9274	Daniel Calza Bini

Meetings of non-governmental organizations

Business and industry groups will meet each day between 9 a.m. and 10 a.m. in “Pescara”.
Environmental groups will meet each day between 2 p.m. and 3 p.m. in “Lecce”.
Research and independent organizations will meet today between 9 a.m. and 10 a.m. in “Livorno”.

COP 9 on the web

For the duration of the conference, all official meetings, press conferences and some side events will be available on demand, with English, Italian or floor audio streams. On-demand files will be available shortly after the close of each meeting. A fully searchable database provides quick access to files, agenda information and documents. Please check the UNFCCC web site for the date and time of live webcast sessions at <http://unfccc.int/>

Wireless networking service

The first and second floors, as well as the Media Centre, are equipped with a wireless networking service.

1. Participants **who have** WIFI installed in their laptops need only to enable automatic DHCP.
2. Participants who **do not have** WIFI installed in their laptops and would like to try it out may rent a WIFI PCMCIA card from Telekom Italia on a one- or two-week basis, in either the Business Centre or the Media Centre, both on the ground floor. Information and support for installation is provided by Telekom Italia as part of the rental fee.

IPCC documentation

The following publications from the Intergovernmental Panel on Climate Change are available at the IPCC exhibit on the first floor between the conference rooms “Bologna” and “Naples”.

- IPCC Third Assessment Synthesis Report (in all six official languages of the United Nations)
- IPCC Third Assessment Report and Synthesis on CD-ROM (English)
- Outline of the IPCC Fourth Assessment Report (English only)
- IPCC Technical Paper V: Climate Change and Biodiversity (English, French, Spanish)
- IPCC Good Practice Guidance and Uncertainty Management in National Greenhouse Gases (all six official languages of the United Nations in hard copy; English also on CD-ROM)

Information on the presentations made at the side events is also available.

Security

Enhanced measures have been put in place to ensure the safety and security of conference participants. Consequently, they are requested to co-operate with the security team if they are requested to verify their identity. This may lead to some inconvenience at times, but it is expected that participants will understand the need for such arrangements. To this end, participants should ensure that they wear their conference badges in full view at all times.

Climate Change Kiosk

Located on the first floor, the Climate Change Kiosk is staffed daily between 9 a.m. and 7 p.m. The Climate Change Kiosk's primary goal is to provide information about climate change and the secretariat. Further details on the facilities and services provided by the Kiosk are given in the booklet "Information for participants".

Climate Talk Days are a special feature of the Kiosk, where representatives of intergovernmental and non-governmental organizations, business and industry and Governments are invited to give 10–15 minute presentations relating to one of the following themes:

Friday, 5 December	Technology
Saturday, 6 December	Clean development mechanism/ Designated national authorities
Tuesday, 9 December	Transport
Thursday, 11 December	Global climate science

Free transportation

Regione Lombardia has kindly offered all participants one free ticket each for use on public transportation in the city of Milan for the duration of the conference. Participants should collect their ticket from the Welcome Milan desk (taxi service), which is open from 8 a.m. to 8 p.m. on the first floor. Upon boarding, participants must show their COP 9 badge in addition to presenting their ticket.

Credentials

Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs. Delegations are kindly requested to forward the corresponding letter of credentials to the secretariat in the Conference Affairs office on the ground floor (Carrie Assheuer).

Pigeonholes for delegates

Pigeonholes for the distribution of official documents and messages, which delegates are kindly requested to check at regular intervals, are located opposite the Documents Distribution counter. Messages may also be placed on the message boards in the foyer of the first floor. Message boards for non-governmental organizations are located at the Information desk in the foyer of the first floor. Participants are requested to refrain from distributing non-official material via the pigeonholes.

Meditation room

A room for meditation and prayer is available to participants on the second floor of the conference facilities, adjacent to Plenary I.

Lost and found items

Participants are reminded not to leave personal belongings in meeting rooms. The Security office, located near the entrance to the conference facilities, is responsible for lost and found items.

UNFCCC AND RELATED EVENTS

Time	Title	Organizer	Theme	Venue
1 p.m.– 3 p.m.	Presentation of newly submitted national communications	UNFCCC Festus Luboyera (49-228) 815 1541 fluboyera@unfccc.int	Parties will share information on their successes, problems and difficulties, including on the provision of financial and technical support during the preparation of the initial national communications.	Bari
6 p.m.– 8 p.m.	Development of software and other tools to facilitate the reporting and reviewing of GHG inventories	UNFCCC James Grabert (49-228) 815 1413 jgrabert@unfccc.int	Progress on (a) activities in 2003 to develop new common reporting format software for Annex I Parties; (b) enhance the existing UNFCCC GHG database and (c) develop e-learning courses to enhance the preparation of reviews of GHG inventories.	Como

SIDE EVENTS

For a full schedule of side events during the sessions and a list of the exhibits, please see the brochure "...inSide climate change", available from the Information desk and Documents Distribution. See also the secretariat web site: <http://unfccc.int/cop9/>

The secretariat would like to note that the scheduling of events remains dependent upon the demands of the negotiating process. For short-term changes please consult the CCTV monitors.

Time	Title	Organizer	Theme	Venue
1 p.m. – 3 p.m.	U.S. Climate Change Science Programme	Delegation of the United States of America Isabel Gates Tel.: (1-202) 647-1607 gatesin@state.gov	This presentation will focus on the climate change science programme being developed by the United States of America and will be presented by senior ranking policy officials.	Palermo
1 p.m. – 3 p.m.	Key issues for operationalizing CDM projects: reflections from the Swedish investment initiative	Delegation of Sweden Johan Nylander Tel.: (46-70) 2000 840 johan.nylander@stem.se	The Swedish Energy Agency will provide a briefing of the international climate change investment programme and discuss lessons learned so far.	Ancona
6 p.m. – 8 p.m.	The organization in France of climate change policies at national and international level	Delegation of France Marie Jaudet Tel.: (33-1) 42.75.87.92 marie.jaudet@mies.pm.gouv.fr	Towards a fourfold reduction in French emissions by 2050 – action in 2003; cooperation and tackling worldwide; presentation of the French guides to the Kyoto Protocol project mechanisms; strategy of the Agence Française de Développement and the tool for promoting sustainable development by the French Global Environment Fund.	Catania

Time	Title	Organizer	Theme	Venue
6 p.m. – 8 p.m.	CAPA: encouraging CDM projects to aid poverty alleviation: benefits and baselines	Foundation Joint Implementation Network Dr. Katherine Begg Tel.: (44-116) 257 7975 kbegg@dmu.ac.uk	This UKDFID project developed approaches for the design of small scale energy projects for sustainable benefit delivery, streamlining baselines and bundling as well as capacity-building. Collaboration of DMU-IESD, ITC, KITE, CEEST and ITDGEA.	Bari
6 p.m. – 8 p.m.	We do not have to start from scratch!	Food and Agriculture Organization of the United Nations Gustavo Best Tel.: (39-06) 57055534 gustavo.best@fao.org	The main objective is to share data, information and experience for afforestation and reforestation projects under the CDM.	Verona
6 p.m. – 8 p.m.	Latest European Commission proposals for legislation to reduce GHG emissions	European Community Loredana Pica Tel.: (32-2) 29 91101 loredana.pica@cec.eu.int	Two recent proposals for directives as initiatives for reducing GHG emissions in the EU: on the reduction of fluorinated GHGs and to link the EU emissions trading scheme with JI and CDM. International aspects of these proposals will also be discussed.	Ancona
6 p.m. – 8 p.m.	Local pilot projects on climate change, GHG monitoring and mitigation, emissions trading and market perspectives	Fondazione Lombardia per l'Ambiente Prof. Antonio Ballarin Denti Tel.: (39-02) 80616150 antonio.ballarin@flanet.org	Monitoring and reduction of GHG emissions: scientific, economic and legal approaches for local implementation of the Kyoto Protocol and its mechanisms, through the analysis of climatic trends, emissions scenarios, social/economic costs/benefits and policies.	Lecce

Events organized in the BINGO room “Pescara”

Please note that the secretariat accepts no responsibility for the information contained below.

Time	Title	Organizer	Theme	Venue
1 p.m. – 3 p.m.	Voluntary approaches to tackle climate change	Keidanren and World Business Council for Sustainable Development (WBCSD) Schmitz@wbcsd.org	(a) An overview of voluntary approaches adopted by Japan (b) North American and European trends and perspectives (c) a perspective from industry/sectoral approach A question and answer session and an open discussion follow.	Pescara

OTHER EVENTS

Please note that the secretariat accepts no responsibility for the information given below.

Reception and book launch

The United Nations Development Programme and the Global Environment Facility cordially invite all participants to a reception at 6 p.m. in the VIP restaurant, opposite Plenary I, to launch the UNDP-GEF *Users' Guidebook for the Adaptation Policy Framework*; the GEF Small Grants Programme publication *Responding to Climate Change, Generating Community Benefits*; and their joint publication with the UNDP Energy Group *Climate Change Case Studies*.

Performance artist

A performance artist will act out environmental statements at locations on the first floor at 9.30 a.m., 11.30 a.m., 1 p.m. and 3 p.m. Further information may be found at the Responding to Climate Change exhibit on the first floor.

International Conference of the Regions

A one-day conference, organized by the Region of Lombardy in collaboration with the Conference of the Governors of the Italian Regions, the Region of Tuscany and the Regional Government Network for Sustainable Development, will take place today in the form of a two-part workshop. The conference will analyse the role of local regional governments concerning the implementation of international climate change policies. It will provide a discussion forum for regional and local governments to show their sustainable development strategies. The first workshop, "The Role of the Regions Against Climate Change", will take place from 9.30 a.m. to 1 p.m. in the Italian Pavilion (Padiglione Italia) at the Fiera Milano. The second workshop, "Regional Actions and Sustainable Development Strategies against Climate Change", will take place from 3.30 p.m. to 6.30 p.m. at Palazzo della Stelline, Corso Magenta 61.

Carbon Funds

COP 9 participants are invited to an introduction to different carbon fund activities, followed by a panel discussion and an open discussion, which will take place from 1 p.m. to 3 p.m. in Grand Hotel Fieromilano, room Domodossola, Viale S. Boezio 20, 5 minutes' walk from the Fiera Milano. Organized by International Emissions Trading Association.

First Carbon Trade Fair 2004

The First Global Carbon Market Trade Fair will be held in Riga, Republic of Latvia, from 9 to 11 June 2004. The fair will hold a series of workshops, run a knowledge market, provide a buyers/sellers exchange floor and stage various side events. Tonight's event from 6 p.m. to 8 p.m. in Grand Hotel Fieromilano, room Domodossola, gives participants at COP 9 an opportunity to sign up for space and event slots. Organized by International Emissions Trading Association and Carbon Finance Business.
